

## **Humboldt IPA Job Description - Priority Care RN Care Manager**

### **Purpose:**

The Priority Care RN Care Manager is responsible for the identification, evaluation and coordination of all health care services provided to a select health care population with chronic conditions and/or complex health needs. Services are provided in a variety of settings. Priority Care nurses work with clients, their providers and other members of the Priority Care team to provide support, guidance, education and assistance navigating the healthcare system.

### **Responsibilities:**

The RN Care Manager is a member of an interdisciplinary team made up of clients, their providers and support network, and the Priority Care Team. The RN Care Manager:

- Establishes person-to-person relationships
- Utilizes evidence based clinical guidelines
- Adheres to established case management standards of care: screen, assess, plan and facilitate
- Takes a longitudinal view (weeks, months, years) and works toward problem solving and self-management skills for the client
- Works primarily with the client while incorporating the family, clinicians, and other team members into the development of a patient centered action plan
- Coordinates care with other members of the health care team for optimal client outcomes
- Supports client care needs by
  - responding to physician referrals,
  - performing and documenting assessments,
  - answering general healthcare questions,
  - discussing and explaining results of screenings,
  - coordinating the delivery of care and
  - promoting client self-management skills
- Works as a member of the Priority Care Team to ensure that all of the team's responsibilities are completed
- Attends department and other meetings as needed
- Performs other duties as assigned

### **Qualifications:**

- Two years RN experience preferred
- California RN license
- Proficient computer skills particularly documentation, word processing, data entry, spreadsheets and electronic communication systems
- Effective written and verbal communication skills
- Ability to apply the nursing process to a variety of clients in a variety of settings
- Compassion, patience, flexibility, curiosity, initiative and accountability

### **Employment Status:**

Full time 40 hours per week; Benefited position.

### **Relationships:**

RN Care Manager -> Clinical Director